

# Sunbelt Builders Show™

July 11-15, 2022 ~ Hilton Anatole Dallas, TX

## VEHICLE / TRAILER DISPLAY PERMIT APPLICATION

Required prior to any vehicle being moved inside a building.

Applicant must abide by all Show, Hotel and Shepard instructions and provisions.

OWNER AND CONTACT INFORMATION						
Owner Name		Phone #		On Site?	Y	N
Contact Person		Phone #		On Site?	Y	N
Owner Address						
Owner City, ST & Zip						
VEHICLE OR TRAILER INFORMATION						
Make		Model / Length				
Year		Color				
Engine Fuel Type		Fuel Tank Level	<input type="checkbox"/> N/A	<input type="checkbox"/> 1/4		
EVENT INFORMATION						
Event Name	Sunbelt Builders Show™	Event Location	Hilton Anatole, Trinity Exhibit Hall			
Vehicle Arrival Date	<b>Monday, July 11</b>	Interior Location				
Vehicle Arrival Time	<b>8 a.m.</b>	Vehicle Move-out Date	<b>10 a.m. Friday, July 15</b>			
SPECIAL NOTES AND COMMENTS						
SHOW USE ONLY						
Approved:	Y	N	Inspection Fee Required:	Y	N	
Authorized Signature:				Amount:		
				Date:		

# VEHICLE / TRAILER PERMIT APPLICATION INSTRUCTIONS

This application is to be filled out in its entirety and provided to the Sunbelt Builders Show™ management by Friday, June 10, 2022.

## Special Provisions for Motorized Vehicles or Trailers

Gas/diesel driven vehicles or equipment will not be allowed onto the property until the vehicle has been approved and tagged by the Fire Marshal.

Prior to tagging the vehicle, the Dallas Fire Department will inspect for:

- Gas Level - Must have 1/4 tank or less of fuel, but no more than 5 gallons.
- Gas Cap - Cap must be taped shut if not self locking.
- Battery - Both leads must be disconnected from the battery and taped with no metal touching terminal leads.

The Hilton Anatole Hotel Security Department will also log the vehicle. Be advised that the Hilton Anatole Hotel Security Department will hold the keys to all vehicles. Keys will only be released to authorized personnel.

- A. Definition: Motorized vehicles shall be defined as any vehicle which is propelled by an internal combustion engine using Class I or Class II fuel, such as, but not limited to: automobiles, trucks, motorcycles, aircraft, or water craft.
- B. All motorized vehicles displayed, shall have batteries disconnected per Dallas Fire Department policy, outlined above.
- C. Fuel supplies in vehicles on display shall not exceed ¼ of a tank of gas. The tank must be purged with carbon dioxide (CO<sub>2</sub>).
- D. All motor vehicle tanks containing fuel shall be furnished with locking type caps or sealed with tape to preclude inspection by viewers. Tractors, chainsaws, power plants and other fuel-powered equipment shall be safe guarded in a similar manner.
- E. All motor vehicles must be clean before entering exhibit/ballroom space.

Shepard Exposition Services requires trailers and mobile units to complete and submit the included Mobile Spotting form and the payment authorization form.

Submit applications to: Sunbelt Builders Show™  
313 E. 12<sup>th</sup> Street, Suite 210  
Austin, TX 78701

[Sunbelt@TexasBuilders.org](mailto:Sunbelt@TexasBuilders.org)  
Or FAX to (512) 476-6427

**NO VEHICLES WILL BE ALLOWED IN THE BUILDING WITHOUT AN APPROVED PERMIT ON FILE  
AND APPROVAL FROM THE FIRE MARSHAL**